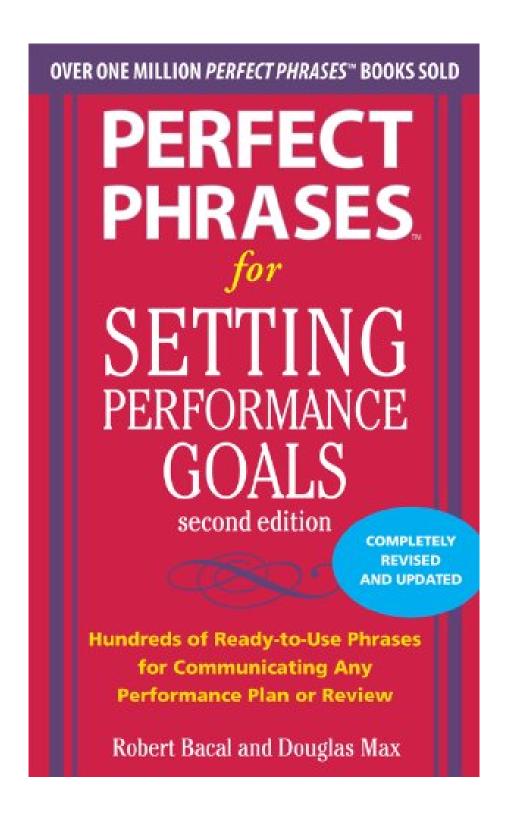


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### About the Author

Robert Bacal is the author of Managing Performance, The Complete Idiot's Guide to Consulting, and other human resources books.

Douglas Max is Managing Director of LR Communications, a firm that conducts on-site seminars in writing and presentation skills.

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Sales Rank: #176024 in eBooks
Published on: 2010-12-10
Released on: 2010-12-10
Format: Kindle eBook

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